

**RICOH USA PROGRAM
PROVIDED BY WELLS FARGO VENDOR FINANCIAL SERVICES, LLC**

December 15, 2021

Tom Poole
Community Congregational Church
Attn: Accounts Payable
221 Columbia Tpke
null , Rensselaer, NY - 12144 4101

RE: Account Number: 374433-3085321
Quote ID :Q10146515 ,Q10146513
Termination Quote for your agreement with WELLS FARGO VENDOR FINANCIAL SERVICES, LLC with respect to the attached equipment list (the "Equipment").

Dear Customer,

Recently you requested a termination quote for your agreement identified above (the "Agreement"). As of the date hereof, the amount you will have to pay to purchase your Equipment and to return your Equipment are described below:

DESCRIPTION	AMOUNT
Renewals	\$152.75
Purchase Option	\$1,123.90
Total Own Amount	\$1,276.65

DESCRIPTION	AMOUNT
Renewals	\$152.75
Total Return Amount	\$152.75

Pursuant to the Agreement, we are not obligated to provide a buyout quote until the end of your lease term. We are willing to offer you the right to an early buyout of the Agreement upon and subject to the terms set forth above. These terms are binding if you accept this offer.

You acknowledge and agree that the buyout quote set forth herein includes our good faith estimate of property taxes that will be payable with respect to the Equipment during the remaining Term of the Agreement and that we may realize a gain or a loss on such estimate.

The above Total Own Amount and Total Return Amount are each good until 01/30/2022. The above Total Own Amount and Total Return Amount only apply to the Agreement identified on this letter and do not include any amounts that you may owe pursuant to any other agreement, or

to your local Ricoh USA, Inc. office (for example, for maintenance, supplies or any other charges) that may be required under your Agreement (if applicable). The Total Own Amount and Total Return Amount do not include any additional overage charges that would result from final meter reading (if applicable). You will receive an invoice in addition to this letter for such overages or other amounts.

This letter will also serve as your invoice should you decide to terminate and/or cancel your Agreement.

If you do not elect to terminate your Agreement, then billing will continue uninterrupted in accordance with the terms of the Agreement. If you do elect to pay either the Total Own Amount or Total Return Amount, please send your check in the amount set forth above made payable to WELLS FARGO VENDOR FINANCIAL SERVICES, LLC, along with a copy of this letter to: WELLS FARGO VENDOR FINANCIAL SERVICES, LLC, Attn: Lease End, PO Box 931088, Atlanta, GA 31193-1088, or by overnight courier to: Attn: Lockbox 931088 c/o Wells Fargo Lockbox, 3585 Atlanta Avenue, Hapeville, GA 30354-1705. If you prefer to remit payment via our automated check processing system, please call us at 203-616-4658 to make necessary arrangements.

If you have elected to pay the Total Return Amount for your Agreement and return the Equipment you will need to obtain a Return Authorization. Please contact us at 203-616-4658 with a fax number or e-mail address and one will be provided.

Please give us a call if we can be of further assistance.

Sincerely,

Asset Management

Manufacturer	Model	Address	Serial Number	Asset Number
RICOH	MPC4500	COMMUNITY CONGREGATIONAL 221 COLUMBIA TPKE RENSSELAER NY 12144 4101	L9077120242	3560264