

Clinton Heights UCC December 2021 Council Meeting 12/28/2021

Attendance: Max Martin, Cindy Miller, Julie Kirk, Carl Kirk, Tom Poole, Tina Koonz, Nicole Forth, (all via Zoom meeting)

Opened the meeting with prayer at 7:25 PM

Secretary/Minutes: Looked at Special Meeting minutes from November and December. Both motioned and approved.

Treasurer: Approved.

Financial Secretary: Approved.

Deacons: Worked on Christmas Eve services and poinsettias. Deacons sent a christmas card to Ethel Center with a poinsettia. The nursing home would not allow Bruce to enter past the front desk. She's in a wheelchair and wanted people to know.

Christmas Eve service went off as well as possible with Rev Barb in Hawaii. She did a nice job as well. Toys went to ConsensU including baby food and a frozen ham. Still looking into how to deal with snow closings on TV. Talked about long-term planning and joining council and deacons into joint committee. Church school started on Saturdays with Mrs. Pearce. Shut down until January 8th for now. Confirmation class expected to start in January.

Pastor: No pastor in attendance, no report.

Property: Boiler repair on 12/19 due to leak (found by Church Mutual water sensor). Found that there was no hot water supply in the building (separate system from the boiler), was partially diagnosed on 12/27 and we are waiting on Family Danz for pricing and options. Fire inspection was completed on 12/21. Fire inspection items: mechanical room door issues, "No Smoking" signs, and inspection reports for boiler and elevator. Being researched at this point.

Found boiler inspection certificate and spoke to Otis about elevator service and inspection. Had boiler maintenance completed on 12/28 but need an inspection to be scheduled.

Old Business:

Copier - had a 60 month lease, which expired in June 2018. Went month-to-month at that point. We have been renting that copier month-to-month.

Option 1: Could buy it for approx. \$1300 from Wells Fargo.

Option 2: Could return it to the leasing agent. Will cost us for insuring the unit for shipping, and will cost us to ship it (freight and packing). Service is through Ricoh direct. Fairly minimal cost for now. Going to look into service contract and weigh the options. Could potentially return it ourselves to them for additional savings.

Maintenance: Matt P tendered his resignation at the end of December. Barb has suggested that Aidan would take up cleaning. Motion to accept Matt's resignation was approved. For Aidan, agreed that we would start him at \$15, Matt's starting rate.

Parsonage: Max talked to Paul and we have a rental agreement for \$800/month for the year of 2022. Utilities still being covered but need to be discussed with Paul since they've jumped up in cost.

Annual Meeting/Reports: reports to Julie/Barb by the 15th, annual meeting on the 30th.
Surveyor Report: Zoning board said that splitting the property would be difficult, but we should talk to a surveyor. Julie talked to a surveyor. He looked at it for options. He recommended against it as we would require some significant work to meet zoning requirements and other issues. No action right now, just keeping this information for later.

New Business:

Voting for Max to provide songs at \$25/song. Motioned and approved.

Approving \$17k housing allowance for Barb for this year. Motioned and approved.

Payroll posters: Need to have them per NYS law, and if we go through ADP then they'll waive a payroll fee for a month. We'll look into whether we get them from some other source or whether ADP can do this.

VANCO: we have a lower fee proposal that was provided, which would save about \$133 a year. They provided us with a new plan with no change in service. Cindy is ok to begin looking into this.

Kirks in Florida from Feb-May. Tom will set up agendas and be the main contact person.

Adjourned at 8:25PM

Next Meeting:

January 18, 7:30 PM