

**RICOH USA PROGRAM  
PROVIDED BY WELLS FARGO VENDOR FINANCIAL SERVICES, LLC**

March 20, 2022

Tom Poole  
Community Congregational Church  
Attn: Accounts Payable  
221 Columbia Tpke  
Rensselaer, NY - 12144 4101

RE: Account Number: 374433-3085321 (See the attachment for all the Serial numbers)  
Quote ID :Q10166673  
PO# :  
Purchase Quote for your agreement with WELLS FARGO VENDOR FINANCIAL SERVICES,  
LLC with respect to the attached equipment list (the "Equipment").

Dear Customer,

Recently you requested a purchase quote under your agreement with WELLS FARGO VENDOR FINANCIAL SERVICES, LLC ("the Lessor") identified above (the "Agreement"). As of the date hereof, the amount to purchase the Equipment and to satisfy your monthly payment obligations under the Agreement is described below:

<b>DESCRIPTION</b>	<b>AMOUNT</b>
Purchase Option	\$300.00
Total Own Amount	\$300.00

You acknowledge and agree that the buyout quote set forth herein includes our good faith estimate of property taxes that will be payable with respect to the Equipment during the remaining Term of the Agreement(s) and that we may realize a gain or a loss on such estimate.

The above Total Own Amount is good until 03/31/2022. The Total Own Amount only applies to the Agreement identified on this letter and does not include any amounts that you may owe to the Lessor pursuant to any other agreement, or to your local Ricoh USA, Inc office (for example, for maintenance, supplies or any other charges or insurance charges) that may be required under your Agreement (if applicable). The Total Own Amount does not include any additional overage charges that would result from final meter reading (if applicable). You will receive an invoice in addition to this letter for any such overages and other amounts.

This letter will also serve as your invoice should you decide to purchase the Equipment.

If you do not elect to purchase the Equipment and terminate your Agreement, billing will continue uninterrupted in accordance with the terms of the Agreement. If you do elect to purchase the Equipment and terminate your Agreement, please send your check in the amount set forth above made payable to WELLS FARGO VENDOR FINANCIAL SERVICES, LLC, along with a copy of this letter to: WELLS FARGO VENDOR FINANCIAL SERVICES, LLC, Attn: Lease End, PO Box 931088, Atlanta, GA 31193-1088, or by overnight courier to: Attn: Lockbox 931088 c/o Wells Fargo Lockbox, 3585 Atlanta Avenue, Hapeville, GA 30354-1705. If you prefer to remit payment via our automated check processing system, please call us at (203) 616 - 4658 to make the necessary arrangements.

Please give us a call if we can be of further assistance.

Sincerely,

Asset Management

<b>Manufacturer</b>	<b>Model</b>	<b>Address</b>	<b>Serial Number</b>	<b>Asset Number</b>
RICOH	MPC4500	COMMUNITY CONGREGATIONAL 221 COLUMBIA TPKE RENSSELAER NY 12144 4101	L9077120242	3560264