Community Congregational Church of Clinton Heights UCC

Board of Deacons/Council Meeting

Minutes of November 8, 2023

Meeting commenced at 7:34 pm on Zoom.

Members Present: Tom P, Brian F, Nicole F, Bob H, Bruce G, Cindy M, Julie K, Tina K, Tracey P, Joanne B, Elaine W

Other Attendees: Reverend Kenny

Members Absent: None

TAKE AWAYS:

Tom- Call Ricoh to inquire if we can order toner, as our contract with them ended in September.

Bruce: Send an email to the congregation with the form to order flowers for Christmas..

Tina: Send an email to potential signers for the Scholarship Fund to set up a time to go to Key Bank.

Tom: Get reflectors out of the shed and install them around the property so the person plowing won’t ruin the landscape.

Elaine: Work on Deacon’s Budget.

Opening Prayer was said by Brian.

The Secretary’s Report was read. Tina made a motion to approve it. It was seconded by Bob. The motion was carried.

The Council Financial Secretary’s Report was read. Bruce made a motion to approve it. Brian seconded it. The motion was carried.

The Council Treasurer’s Report was read. The item for Ricoh is still on the Report even though we no longer use them. Tom stated he’d like to call them to see if we can still order toner from them. Joanne motioned to approve the report. Elaine seconded it. The motion was carried.

The Deacons’ Treasurer’s Report was reviewed. The Leadership Team approved a form Bruce has for ordering flowers for the holidays. He will send it out to the congregation.

The Visitation/Elder Conversation Report was discussed. Tracey said she sent cards to several members of the congregation. She also volunteers at ConcernsU and they wanted to thank us for the red bags we donated to them. They will use them during the Christmas season.

OLD BUSINESS:

The budget will be finalized and presented to the congregation on the last Sunday in January, 2024.

The projector repairs have been completed.

We will discuss possibly joining the Town with an Easter Egg Hunt after the holidays.

Carl K will continue to change the wording on the sign in front of the church.

NEW BUSINESS:

The order form for ordering flowers for the Holidays will be sent out to the congregation.

Christmas Eve Service will be held on December 24, 2023 at 10:30 AM. Carl K will put this information on the sign in front of the church. Julie ordered the advent candles. We will light the last candle during the service, then light the Christ candle at the end of the service.

New Year’s Eve service will be on December 31, 2023 and officiated by Pastor Kathy Johnson.

ConcernsU needs cranberry sauce and gravy for Thanksgiving. If we bring donations on November 19, 2023, Tracey will deliver them on Tuesday. Tracey also mentioned they also need toothbrushes, toothpaste, hand soap, dish soap, deodorant, and feminine hygiene products. Additionally, they also need Gift Cards from Market32 and Hannaford. The Deacons will buy $300.00 worth of Gift Cards worth $20 each. Reverend Kenny will donate a container for non-food donations.

Julie and Cindy will be signers on the Scholarship Account at Key Bank along with Tina. Tina will send them an email to set up a time/date to meet at Key Bank.

Outdoor sign: Julie advised her husband, Carl, will continue to update the sign in front of the church with information on services and witty sayings.

Snow Daddy did not get back to Tom about plowing the driveway. Tina will contact Danny Burl who expressed interest in plowing it for us. Tom wants to make sure the lawn does not get torn up as it was last year. It was suggested we put up reflectors, which Tom has in the shed. He will put them around the property.

Church Cleaning: The Leadership Team will meet at the church 10:00 on Saturday November 12, 2023. They will also meet the Saturday after Thanksgiving to decorate the church for Christmas.

Joanne’s granddaughter, Braelyn has been deployed. Her family is putting together boxes of items which will be sent to 10 needy members of the military. The information will be sent out the congregation in case anyone wants to donate anything. This will be on on-going project.

The Google Docs information form is still being worked on. It seems members of the Leadership Team cannot submit the form once it is completed because we are all listed as editors.

Tom has put together a slide show to be used during Communion.

Rev Kenny would like to start a Bible Study on Wednesday nights at 6:30 starting January 3, 2024.

Elaine will finalize a budget for the Deacons.

Rev Kenny was advised of a very sensitive matter that occurred at the church and how it was handled, just so he can be aware.

Rev Kenny provided his cell phone number: 518-258-7765.

December Deacon of the Month is Bruce, taking Elaine’s place while she recuperates from surgery. January Deacon of the Month will be Brian.

Our next meeting will be December 13, 2023.

Tina made the motion to adjourn the meeting at :9.04. Bruce seconded the motion.

Respectfully submitted,

Joanne Boel, Secretary