

Community Congregational Church of Clinton Heights UCC

Minutes of the Leadership Committee (Deacons/Council) Meeting on
September 13, 2023

Attendees: Bruce G., Tina K., Cindy M., Nicole F., Brian F., Elaine W., Bob H., Julie K.

Absent: Joanne B., Tom P., Tracey P.

Meeting Called to Order: 9/13/23 at 7:30 PM via Zoom

Brian said the opening prayer.

There was no screen sharing ability, so each participant was responsible for opening the documents on their devices to review.

The Secretary's Report was reviewed. Tina motioned to approve it and Elaine seconded it. Hearing no objection, the motion was carried.

The Financial Secretary's Report was reviewed. Cindy explained that one * indicated a transfer of money, and two ** indicated money that was not earmarked for anything specific. The pledge money indicates a check that was donated, not by Vanco. Brian motioned to approve it and Bruce seconded it. Hearing no objection, the motion was carried.

The Treasurer's Report was reviewed. It was noted the Memorial Fund money had decreased, and Tina explained that money was taken from that account for the fundraiser done in 2019 for Sleep in Heavenly Peace. Elaine motioned to approve it and Brian seconded it. Hearing no objection, the motion was carried.

The Deacons' Report was reviewed. Tina motioned to approve it and Bob seconded it. Hearing no objection, the motion was carried.

Bruce will send out identified donations. He requested another copy of the cover page to accompany the donations, and Tina will forward it again.

Pastors are scheduled through the New Year:

Rev. Kenny: 9/17 & 24, 10/8, 15, & 22, 11/12, 19 & 26, 12/10, 17 & 24

Rev. Sarah: 10/1, 11/5 & 12/3

Rev. Kathy: 10/29 and 12/31

Discussion was had regarding the Christmas Eve service, as it falls on a Sunday. It was decided to bring it before the congregation, to determine if we should have one service mid-day or one service in the morning and/or one service in the

evening. Once we have the congregation's preference, we will invite Rev. Kenny to join in our October meeting and discuss the service(s) with him.

Bruce could not report as to the Visitation / Elder Conversation Report. Bruce advised the Card Basket was in the Deacons' room, but as Tracey was absent for this meeting, we will wait and have Tracey address this. Knowing that Betty M. is wheelchair bound with memory issues, Bruce would like to organize a small group to visit and make a presence to her and the shut-ins around the holidays.

OLD BUSINESS

The Lock Box: This has been installed and we are waiting for the key situation to be resolved before we put a key in it.

Project Repairs: Tom needs to order parts (May 2023) and was absent for this meeting. We will wait and have Tom address this.

New Church Keys: We reviewed the estimates Tom received and decided to go with the more expensive option, as it is more secure. The money will be taken from the Building Fund. Bruce motioned to approve it and Bob seconded it. Hearing no objection, the motion was carried.

NEW BUSINESS

Upcoming 2024 Budget preparation for October. Tina will forward the spreadsheet containing the budgetary numbers to be reviewed. We will have a meeting to discuss this on October 22, immediately following the church service.

The letter from Ricoh stating our service agreement will be terminated as of September 30, 2023 (because the equipment is old and supplies are limited) was reviewed. Elaine will call Ricoh before the termination date and request toner.

The CD we have with KeyBank for the Anderson Scholarship Fund is coming due. This money is used to give \$500 to members graduating high school and continuing to college. It was decided to cash in the CD because it is not making any money. We will put the money in the Operating Account for now, and earmark it for a Youth Scholarship Fund, an account to be created.

Julie's microphone was not working, but she put in the chat that Hayden cannot clean the church anymore. Bruce suggested we choose one Saturday a month and clean for an hour or so.

Elaine and Bruce will participate in the East Greenbush Community Day to be held September 16. They have ordered grocery tote bags, pens, and flashlights to give away to get our name out there. Rev. Kenny and Rev. Kathy are expected to make cameo appearances to also meet the community. Bruce will laminate two flyers to have at the booth and have others printed on paper available.

REMINDERS

October DOM is Bob.

The next meeting date is October 11, 2023 at 7:30 pm.

The meeting was adjourned at 8:38 pm. Bob motioned to approve it and Brian seconded it. Hearing no objection, the motion was carried.

Respectfully submitted by Tina Koonz, filling in for Joanne Boel, Secretary.