

**RICOH USA PROGRAM
PROVIDED BY WELLS FARGO VENDOR FINANCIAL SERVICES, LLC**

March 20, 2022

Tom Poole
Community Congregational Church
Attn: Accounts Payable
221 Columbia Tpke
Rensselaer, NY - 12144 4101

RE: Account Number: 374433-3085321 (See the attachment for all the Serial numbers)
Quote ID :Q10166675
PO# :
Return Quote for your agreement with WELLS FARGO VENDOR FINANCIAL
SERVICES, LLC with respect to the attached equipment list ("the Equipment").

Dear Customer,

Recently you requested a return quote under your agreement with WELLS FARGO VENDOR FINANCIAL SERVICES, LLC ("the Lessor") identified above (the "Agreement"). As of the date hereof, the amount you will have to pay in order to return your Equipment (provided that the Equipment is returned in the condition required by your Agreement) and to satisfy your monthly payment obligations under such Agreement is described below:

DESCRIPTION	AMOUNT
Total Return Amount	\$0.00

Pursuant to the Agreement, Lessor is not obligated to provide a buyout quote until the end of your lease term. Lessor is willing to offer you the right to an early buyout of the Agreement upon and subject to the terms set forth above. These terms are binding if you accept this offer made by the Lessor.

You acknowledge and agree that the buyout quote set forth herein includes our good faith estimate of property taxes that will be payable with respect to the Equipment during the remaining Term of the Agreement(s) and that we may realize a gain or a loss on such estimate.

The above Total Return Amount is good until 03/31/2022. The above Total Return Amount only applies to the Agreement identified on this letter and does not include any amounts that you may owe to the Lessor pursuant to any other agreement, or to your local Ricoh USA, Inc office (for example, for maintenance, supplies or any other charges) that may be required under your Agreement (if applicable). The Total Return Amount does not include any additional overage charges that would result from final meter reading (if applicable). You will receive an invoice in addition to this letter for any such overages or other amounts.

This letter will also serve as your invoice should you decide to return the Equipment and terminate and/or cancel your Agreement.

If you do not elect to terminate your Agreement and return the Equipment, then billing will continue uninterrupted in accordance with the terms of the Agreement. If you do elect to pay the Total Return Amount on your Agreement, please send your check in the amount set forth above made payable to WELLS FARGO VENDOR FINANCIAL SERVICES, LLC, along with a copy of this letter to: WELLS FARGO VENDOR FINANCIAL SERVICES, LLC, Attn: Lease End, PO Box 931088, Atlanta, GA 31193-1088, or by overnight courier to: Attn: Lockbox 931088 c/o Wells Fargo Lockbox, 3585 Atlanta Avenue, Hapeville, GA 30354-1705. If you prefer to remit payment via our automated check processing system, please call us at (203) 616 - 4658 to make necessary arrangements.

If you have elected to pay the Total Return Amount on your Agreement and return the Equipment you will need to obtain a Return Authorization. Please contact us at (203) 616 - 4658 with a fax number or e-mail address and one will be provided.

Please give us a call if we can be of further assistance.

Sincerely,

Asset Management

Manufacturer	Model	Address	Serial Number	Asset Number
RICOH	MPC4500	COMMUNITY CONGREGATIONAL 221 COLUMBIA TPKE RENSSELAER NY 12144 4101	L9077120242	3560264