



# Hilton Garden Inn Troy and The Rensselaer Banquet & Conference Facility

235 Hoosick Street, Troy, NY 12180  
Phone: 518-272-1700

BEO/Check #: 16910

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Date Printed: 11/27/2023

## Estimate of Charges

Post As:	Hill Country Cloggers	Event Date:	Sunday, December 10, 2023
Account:	Hill Country Cloggers	Contact:	Audrey Wight Koester
Address:	,	Phone:	(518) 279-3067
		Email:	audreywkoester@gmail.com
Master Account #:	2968	Catering Manager:	Paige Palmateer
Payment Method:	Check/Cheque	Booked By:	Paige Palmateer

Event Time	Event Name	Room	Agr	Gtd
11:00 AM - 11:45 AM	Registration	Ballroom Foyer		
11:45 AM - 4:45 PM	Cash Bar	Ferris Grand Ballroom	50	
11:45 AM - 5:00 PM	Dance	Ferris Grand Ballroom	50	45
1:00 PM - 3:00 PM	Lunch	Ferris Grand Ballroom	50	45

Food				
Quantity	Item	Price	Discount	Amount
2	ADULT ADD ON - CHICKEN TENDERS & FRENCH FRIES	\$3.00	-	\$6.00
42	CUSTOM LUNCH BUFFET	\$31.00	-	\$1,302.00
3	KID'S MEALS (Under 12)	\$18.00	-	\$54.00
			Subtotal:	\$1,362.00

Additional Items				
Quantity	Item	Price	Discount	Amount
1	\$100.00 Bar Set Up Fee	\$100.00	-	\$100.00
			Subtotal:	\$100.00

Function Room Rental				
Quantity	Item	Price	Discount	Amount
1	Ferris Grand Ballroom	\$250.00	-	\$250.00
			Subtotal:	\$250.00

Check Subtotal	\$1,712.00
Non Taxable Gratuity 16% (F&B, Room Rental)	\$257.92
Taxable Administrative Fee 7% (F&B, Room Rental)	\$112.84
Taxable Administrative Fee 23% (AV)	\$0.00
Total Taxes 8%	\$0.00
Check Grand Total	\$2,082.76
Deposit	\$250.00
Balance Due	\$1,832.76

Organization Authorized Signature

Date

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